

## **Strategic Advisor, Partnership Coordination, American Climate Corps**

### **Position Description**

#### ***The Need:***

On September 20th, 2023 President Biden announced [The American Climate Corps](#) (ACC), a new effort to train young people in high-demand skills for jobs in the clean energy economy. American Climate Corps members will work to conserve our lands and waters, bolstering community resilience, advancing environmental justice, deploying clean energy, implementing energy efficient technologies, and tackling climate change. American Climate Corps members will gain the skills necessary to access good-paying jobs that are aligned with high-quality employment opportunities after they complete their paid training or service program.

The American Climate Corps aims to mobilize more than 20,000 Americans and will focus on equity and environmental justice – prioritizing communities traditionally left behind, including energy communities that powered our nation for generations, leveraging the talents of all members of our society, and prioritizing projects that help meet the [Administration's Justice40 goal](#).

#### ***The Opportunity:***

The American Climate Corps is seeking an experienced Strategic Advisor for Partnership Coordination to lead our efforts to support the stakeholder management of ACC implementing partners under the supervision of the Director of the ACC..

This position reports to the Director of the American Climate Corps.

The Strategic Advisor, Partnership Coordination's duties and responsibilities at AmeriCorps will include but are not limited to the following:

- Serve as the primary point of contact for all implementing partners, fielding questions, drafting and sending guidance, and generally offering support to programs designated as American Climate Corps implementing partners.
- Manage the quality control of new positions posted on ACC.gov.
- Determine whether ACC Implementing Partner programs and associated positions qualify for partnership with the American Climate Corps.
- Manage inquiries from community-based organizations, partners, and other federal grant recipients in the acc@americorps.gov inbox.
- Conduct outreach to potential ACC programs in frontline communities to share opportunities to get involved, with the goal of expanding the number of ACC Implementing Partners over the course of the program's first year.
- Coordinate with AmeriCorps' Office of Regional Operations on grantee support as it relates to ACC, and coordinate with other federal representatives on ACC programs under their agencies.
- Maintain an up-to-date list of all ACC Implementing Partner programs with relevant information to quickly answer questions about the ACC's work and associated impact.

- Work with other ACC hub staff to develop, implement, utilize, and maintain up-to-date information in database management systems.
- Work with ACC implementing partners to develop and propose new performance measures to understand the impact of the ACC in communities and on members.
- Spearhead a regular cadence of communication, including but not limited to a newsletter, to update implementing partners on work happening on the national level, share best practices and success stories, offer ideas and create a community of practice between and within the ACC Implementing Partner community, etc.
- Work with existing state climate corps and help educate new state climate corps.

**The Person:**

The ideal candidate for this role is an intrapreneurial and collaborative problem solver passionate about climate change and workforce development, as well as equity. The ideal candidate is a strong leader who can see the big picture and also manage the day-to-day details of work by effectively managing themselves and others. This person ideally has prior experience with the Federal government and management of budgets >\$5M. This person must be highly self-motivated, organized and excel at implementation of priorities.

- *U.S. Citizenship required.*
- *Background investigation/security clearance and verification that he or she has not defaulted on any loan funded or guaranteed by ED required.*
- *Military selective service registration by the date of appointment as a STEM Next Opportunity Fund Fellow required (applicable only to males born after December 31, 1959).*
- *Bachelor's degree required, although a graduate degree is strongly preferred.*
- *Minimum 10 years of professional experience; required 3+ experience with partnership development and/or coalition management.*
- *Strong track record of designing and implementing projects from start to finish with strong project management skills.*
- *Experience working closely with government agencies.*
- *Strong interpersonal skills and experience developing strong partnerships with a variety of stakeholders.*
- *Ability to be self-directed and a self-starter.*
- *Previous experience working in the Federal Government preferred.*

All Fellows are required to pass a background check and security clearance as required by their Federal Agency.

**To Apply:**

Please submit a written application here - <https://forms.gle/o8vr4vMt8w4fYfeA7> by Tuesday June 18th, 2024 at 5pm PT.

**Salary and Benefits:**

The Salary Range for this position is \$115,000-\$165,000. STEM Next provides paid time off, sick leave and 13 federal holidays. STEM Next provides a comprehensive set of benefits



including: Medical, Dental, Vision, Life, Short Term Disability, Long Term Disability, 401(k) Retirement Plan, and Health Savings Account and Flexible Spending Account.

*STEM Next Opportunity Fund is an Equal Employment Opportunity employer that proudly pursues and hires a diverse workforce. We do not make hiring or employment decisions on the basis of race, color, religion or religious belief, ethnic or national origin, nationality, sex, gender, gender-identity, sexual orientation, disability, age, military or veteran status, or any other basis protected by applicable local, state, or federal laws or prohibited by Company policy. We strive for a healthy and safe workplace and strictly prohibit harassment of any kind.*